

# ECCHINSWELL, SYDMONTON & BISHOPS GREEN PARISH COUNCIL COMMUNITY EMERGENCY PLAN

## **Background**

Emergencies happen, often when least expected. Local emergency responders will respond to call-outs as well as specific events as directed by government or local national resilience forums. They will prioritise those in greatest need, especially where life is in danger. Individuals and communities may need to rely on their own resources to cope with any consequences of an emergency. Although the local community has no formal role, the value of planning, its commitment to assist and the practical support it can provide is recognised.

## **Plan Objective**

To provide a framework to enable those within the parish of Ecchinswell, Sydmonton & Bishops Green to harness local resources and expertise in order to provide assistance to local emergency services (if required), community support and self-help in an emergency.

It is designed as a template to cater for differing circumstances and to complement the response of the emergency services and other agencies, utilities and authorities.

## **Local Risk Assessment**

- Power outages;
- Consequence of significant weather events (flood, snow, wind, heat);
- Infectious disease outbreak;
- Major traffic accident (multiple casualties, release of HAZMAT, fire etc);
- Fire, particularly in woodland areas;
- Terrorist incident (shooting, bombing, knifing etc);
- Aeroplane crash (multiple casualties, fire etc);
- Environmental contamination (radiation, radioactive material, polluted emissions, volcanic ash etc);
- Shortages (food, water) potentially leading to civil unrest.

## **EMERGENCY PLAN**

1.Response Phase. Emergency Services, supported by BDBC/HCC will lead. Government advice will be followed. Any initiatives or action carried out by or within the community will be based on their advice and direction. Any immediate response carried out by locals should be 'handed over' to local emergency services or authorities once on the ground.

2.Recovery Phase. BDBC/HCC will assume responsibility for any post-event action.

## **EMERGENCY ACTION CHECKLIST**

1. Dial 999 if Life and Property are threatened by an incident or emergency.
2. Use the Emergency Contact List as appropriate.
3. Contact other members of the Community that need to be alerted:
  - a. Those specifically at risk or in danger;
  - b. The Parish Council;
  - c. Volunteers and key holders that may be needed.

The Parish Council Chair or any parish councillors may decide to call an emergency meeting of fellow councillors and relevant stakeholders at a safe location to assess the situation and decide the next steps.

If Ecchinswell Village Hall, or Bishops Green Village Hall, are designated, either will become the principal Incident Control Point (ICP).

## **PLANNING STEPS**

### Assess the situation

- What do I know?
- What do I need to know?
- Who can tell me?

### What needs to be done, how and when

- What's the aim/purpose of our response?
- Consider other factors such as:
  - Is it near a school?
  - Or a main route?
  - A threat to life, or impact on the old, young or vulnerable?
- To support this, list the actions to be taken:
  - In what order?
  - By whom?
  - With what support?
  - Establish a response-action-feedback loop.
- Review: have circumstances changed? Do you need to reconsider the aim? Does this mean changing actions or priorities?

### What resources are needed

- Determined by actions to be taken, the likely duration and practical support required (e.g. computers, medical, food, accommodation, transport, specialist equipment etc)
- Establish specific teams to manage the response as required
- Consider legal issues with advice from the relevant authorities
- Consider financial issues with advice from the relevant authorities.

### How will this be managed

- Confirm clear lines of responsibility (avoid duplication): who, when and with what support
- Use existing groups wherever possible
- Set up new group(s) if volunteers are available and provide terms of reference.

### Communication and media plan

- Maintain a written event log
- Establish contact and liaison with the emergency services, other agencies, utilities and authorities
- Establish a meeting routine
- Set up a Message board
- Communication plan: landline, mobile phone (including use of communication apps e.g. Whats App), internet (including use of social media such as the parish council website or ESBG Facebook Page), leaflets etc. Engage stakeholders using whatever means can be set up quickly and effectively

## Key locations identified with emergency services for use as places of safety

Ecchinswell Village Hall  
Bishops Green Village Hall

## Defibrillators

The Royal Oak Pub

## Emergency Contact List

ORGANISATION	Contact details
Emergency Services (Police, Fire, Ambulance)	999 (if life at risk)
NHS	111
Environmental Agency Floodline	0345 988 1188
National Gas Emergencies	0800 111 999
Power Cut	105

## Emergency Plan Stakeholders

Name	Role	Contact	Facilitating
Marian Dain	Team Leader		Overall coordinator
Mark Stamp	Volunteer		
Paul Debenham	Volunteer		
Caroline Parkes	Volunteer		
Kathy Sadler	Volunteer		
Sarah Jones - Clerk	Volunteer		

## Volunteer Roles

Transport, medication,
Logistics
Provisions
Shelter and refreshments
Shelter and spiritual support
Shelter and ICP alternative

## Other useful contacts

Organisation	Contact details
Hampshire Emergency Planning	01962 846846 <a href="mailto:emergency.planningteam@hants.gov.uk">emergency.planningteam@hants.gov.uk</a>
BDBC Emergency Planning	01256 844844
Hampshire Constabulary	101 (non emergency)
Watership Down Health (Kingsclere)	0333 034 1033
Falkland Surgery, Newbury	01635 279972
The Royal Oak	01635 297355
Chair of the Parish Council	07748 733388
Clerk to the Parish Council	07884 432964
Rev'd Anthony Smith	01635 278470
Ecchinswell Primary School	01635 298288

## Recuperation

Plans for recuperation will be led by the local authorities. The 'Planning Steps' can be used to assist this phase as required.

## Stand Down

Once the event is over, a meeting to draw up and after-event report and to consider the lessons identified will take place. These reports will be considered by the parish council and subsequently passed to the relevant authorities for their action/information.

## Emergency Planning useful links

Hampshire and IoW Resilience Forum:

<https://www.hants.gov.uk/community/localresilienceforum>

British Red Cross: <https://www.redcross.org.uk/>

Royal Voluntary Service (RVS): <https://www.royalvoluntaryservice.org.uk/>

St John's Ambulance: <https://www.sja.org.uk/>

RSPCA: <https://www.rspca.org.uk/>

Basingstoke Voluntary Action: <https://www.bvaction.org.uk/>

Agreed by ESBG PC on .....