

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH  
 COUNCIL Minutes of meeting held at Ecchinswell Village Hall  
 Wednesday 8<sup>th</sup> May 2024, commencing at 19.00 hours  
**Present:** Cllrs Dain, Stamp, Debenham, Parkes and Sadler.  
**In attendance:** Sarah Jones (Clerk), 1 member of the public.

Item		Action																								
1	<p><b>Election of Chair and Vice Chair</b>  Cllr Stamp advised he would stand as Chair, he was proposed by Cllr Dain, seconded by Cllr Sadler and voted in unanimously.  Cllr Sadler stood for Vice Chair. She was proposed by Cllr Debenham, seconded by Cllr Parkes and voted in unanimously.  James Hardy-Giles was present as a member of the public. He was proposed to join the council by Cllr Sadler, seconded by Cllr Parkes and voted in unanimously. Cllrs Hardy-Giles was invited to join the parish council at the table.</p>																									
2	<p><b>Apologies</b>  There were no apologies as all Cllrs were present.</p>																									
3	<p><b>Declaration of acceptance of office</b>  The relevant acceptance of office forms were signed by the Chair and Vice Chair, and counter signed by the clerk.</p>																									
4	<p><b>Minutes of the meeting held on 10<sup>th</sup> April 2024</b>  To receive and confirm the minutes of the previous meeting held on 10<sup>th</sup> April 2024. The minutes were agreed and accepted by all and signed by the Chair.</p>																									
5	<p><b>Responsibilities of Councillors</b>  It was agreed that in light of the changes to the council, this item will be reviewed at the June meeting.</p>	SJ																								
6	<p><b>Finance Report</b></p> <p><b>a) Payments for Approval</b>  The following payments were agreed for May:</p> <table> <tbody> <tr> <td>S Jones</td> <td>Clerk's salary (Apr)</td> <td>£898.30</td> </tr> <tr> <td>D McClelland</td> <td>Litter warden – (Apr)</td> <td>£195.20</td> </tr> <tr> <td>R Wherry</td> <td>Litter warden - (Apr)</td> <td>£146.44</td> </tr> <tr> <td>HMRC PAYE</td> <td>– RW, DM, SJ</td> <td>£87.00</td> </tr> <tr> <td>D McClelland</td> <td>Expenses</td> <td>£20.00</td> </tr> <tr> <td>S Jones</td> <td>Clerk's expenses</td> <td>£44.00</td> </tr> <tr> <td>Premier Grounds</td> <td>Village maintenance</td> <td>£483.60</td> </tr> <tr> <td>Vision ICT</td> <td>Website maintenance</td> <td>£306.00</td> </tr> </tbody> </table> <p style="text-align: right;"><b>Total £2,180.54</b></p> <p>The bank reconciliation was signed by the Chair and Cllr Dain.</p> <p><b>b) Insurance renewal</b>  The insurance renewal has been received and renewed with Zurich Insurance, for the same premium as last year, being £363.00.</p> <p><b>c) Audit papers sign off</b>  The audit has been booked for 16<sup>th</sup> May and the relevant forms were signed by Cllr Stamp and the clerk.</p>	S Jones	Clerk's salary (Apr)	£898.30	D McClelland	Litter warden – (Apr)	£195.20	R Wherry	Litter warden - (Apr)	£146.44	HMRC PAYE	– RW, DM, SJ	£87.00	D McClelland	Expenses	£20.00	S Jones	Clerk's expenses	£44.00	Premier Grounds	Village maintenance	£483.60	Vision ICT	Website maintenance	£306.00	
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7	<p><b>Planning</b></p> <p><b>a) Planning applications</b>  24/00824/HSE Sydmonton Court Sydmonton Road Burghclere Hampshire RG20 9NJ</p>																									

	<p>Proposal: Erection of a single storey pool pavilion (amendment to approved 23/01430/HSE) following the demolition of existing building</p> <p>ESBG PC have no objections to this application with the proviso that ESBG15 Dark skies and ESBG16 Zero Carbon buildings are followed.</p> <p><b>b) Decisions</b> - none.</p>	
8	<p><b>Correspondence</b></p> <p>The clerk reported that an email has been received from a resident at Oakfields Close to discuss the parking in the close; this will be on the June agenda.</p>	
9	<p><b>New Business</b></p> <p>There was no new business to discuss at this time.</p>	
10	<p><b>Matters to Report</b></p> <p>There were no matters to report.</p> <p>Cllrs took this opportunity to thank Cllr Dain for her tireless efforts as Chair for the parish council. During her 4 years the Neighbourhood Plan was put in place, procedures and policies tightened up and the parish council ran smoothly. She was thanked for all her hard work and also thanked that she is staying on the council as a councillor.</p>	
13	<p><b>Date of next meeting:</b></p> <p>Wednesday 10<sup>th</sup> June 2024 at Bishops Green Village Hall at 7.30pm.</p> <p>There being no further business, the meeting closed at 7.13pm.</p>	